

SCHOOL CALENDAR

August 2-4	Junior/Senior Registration
August 4	Registration / New Student Orientation
August 15	First Day of School
August 25	Open House 6-8 PM
August 31	Picture Day
September 2 (Fri)	School in Session – 2 PM Early Release
September 7 & 8	No School - Fair
October 12	PLAN Test (Soph) & PSAT Test (Juniors)
October 13	1st Quarter Ends
October 14	Homecoming
October 20 & 21	Parent-Teacher Conferences
October 25	Picture Retakes
November 18 (Fri)	School in Session – 10 AM Late Start
November 23-24	Thanksgiving Vacation
December 9	School in Session – 2 PM Early Release
December 15	2nd Quarter/1st Semester Ends Begin Christmas Vacation
January 2	Begin 3rd Quarter/2nd Semester
January 25	Spring Picture Day
February 9 & 10	Parent-Teacher Conferences
March 9	3rd Quarter Ends
March 13-16	Spring Break
March 20	Begin 4th Quarter
March 30	Spring Sports Pictures
May 8	Academic/Athletic Banquet
May 18	4th Quarter/2nd Semester Ends (Last Day of School)
May 21	High School Graduation 2 PM

EAGLE HANDBOOK

The presentation of this handbook is one of our ways of welcoming you back to Kiowa County School District RE-1. The purpose of the handbook is to inform the students, parents and community of our school system

We feel that this school has the responsibility of helping all students to understand our great American heritage; to help you have a patriotic devotion and love for our country; and to learn, as our daily activities provide opportunities, of our American way of life.

Your responsibility will be that of helping us to continue to be a fine school. We can be if you show respect for your fellow students and teachers, for school property, and display proper courtesy at all times. These make up the foundation upon which a good school is built.

An attempt has been made in this handbook to cover the major items. Any item not covered in this handbook or in the school board policies shall be handled by the administration and/or the faculty, in accordance with their legal responsibilities.

All of the faculty are well qualified and stand ready to help you make a success of your schooling.

Be proud of your school and leave it a better school than when you came.

Parents, feel free to contact the school concerning any questions, comments or criticisms you may have. Please do not hesitate to stay in close contact with the school. We firmly believe that good education can be accomplished only through continued close cooperation between home and school.

SCHOOL COLORS Purple and Gold
SCHOOL MASCOT Eagle
SCHOOL SONG

Faithful and true-hearted, let us boost our dear old high. May we always rank the highest, may our colors ever fly. We will stand for her united, every deed we'll proudly tell. So colors gleaming, bright faces beaming, here's a yell for her, that we all love so well. Joyous and ever loyal, let us boost our dear old high, may every heart sing, may every voice ring, there's no time to grieve or sigh, so ever onward our hearts pursuing, we still fly our colors true. And united we will boost for her, boost for her our OLD EADS HIGH.

SPIRIT SONG:

We're a bunch of Eagles
Eagles are we
We're out from Eads High
Backbone of the earth and of the universe
We're a bunch Eagles
Eagles are we
We're out to boost & fight for Vic-tor-y

KIOWA COUNTY SCHOOL DISTRICT RE-1 MISSION STATEMENT

(as approved by teachers 1-4-91)
(as approved by Accountability 1-28-91)
(as approved by the Board of Education 12/19/94)

It is our mission to accomplish the following:

- Provide every student with an equitable education.
- Develop within each student a fundamental knowledge of and skills in language arts, mathematics, the sciences, social studies, computers, fine arts, and physical education.
- Develop within each student a positive attitude of self-respect and respect toward others.
- Provide learning opportunities for students to create and expand critical thinking skills, creativity, and intellectual abilities.

Prepare every student for responsible citizenship, further learning, and productive employment. (Policy AD)

BELIEF STATEMENT

Kiowa County School District RE-1
(as adopted by teachers 1-4-91)
(as approved by Accountability 1-4-91)
(approved by Board of Education 12-19-94)

Every person has inherent worth, can learn, and has the right to experience success and failure as opportunities for growth.

Individual uniqueness in learning demands recognition of different learning/teaching styles.

Individuals thrive in a positive, safe, and purposeful environment, which fosters self-esteem.

A happy healthy student today will be a good citizen tomorrow.

The success of students requires the involvement of parents, school personnel, and community.

Beyond the basics, schools should be a place where students can learn about themselves, exercise known capabilities, and discover hidden capabilities.

The school should encourage and expect appropriate social behavior.

Each student has the right and responsibility to learn.

Public education, if it is to achieve excellence, cannot be everything to everyone. (Policy AD)

SCHOOL BOARD, HIGH SCHOOL FACULTY & STAFF

BOARD OF DIRECTORS

William Woelk, President
John Weirich, Vice President
Larry Watts, Treasurer

Ralph Berry, Director
Marlynn Eikenberg, Director
Marlin Miller, Director
Keith Crow, Director

Superintendent High School Principal High School Principal

Glenn Smith
Betsy Barnett
Shawn Randel

District Bookkeeper/Dist. Admin. Asst.
High School Secretary

Pam Cole
Shelly Myers

Maintenance
Custodian
Transportation Director
Bus Drivers

Daryll Adamson
Shelley Engelhardt
David Kraft

Verle Bean
Terry Salisbury
Larry Michael

Butch Robertson
Tim Weeks
David Kraft

Lunchroom Personnel
Konda Howard

Sharon Frazee

High School Faculty

Jennifer Crow, Librarian
Lance Jagers, Ag-Ed
Shawn Randel, Math
Bob Seay, Music
Mary Vasquez, English

Shannon Ellenberger, Business
Bruce Hallman, Science, Drama

Montee Tinnis, Social Studies
Sue Fox, Resource Director

ACCREDITATION

The Eads Public School is fully accredited by the Colorado State Department of Education.

THE STUDENT BODY

Any student meeting legal requirements for students as determined by the Board of Education shall be privileged to participate as students and receive all advantages of the educational facilities provided by the Eads Public Schools. (CRS 22-1-102, 22-1-102.5) (Policy JF/JFAB/LFABA/JFABD)

Any Eads High School student regardless of gender, ethnicity, or disability, will be given equal access to all vocational programs offered by the school district. Any student who wishes to have a career assessment can visit with the school counselor who will be able to direct them to the proper resource.

Eads High School provides the following guidance and counseling services for students:

- New student orientation for all freshmen and district transfers
- Pre-registration in the spring, and class schedule counseling the first week of school.
- Assistance in scholarship preparation and the college/tech school application process.
- Career guidance and personal counseling

Students should contact the counseling department to set up an appointment for any services they may need.

All Eads students shall at all times recognize and observe the rules and regulations of the school as specified by the Board of Education, superintendent, the Principal, the teachers, and other school employees who may be directly concerned with the school program.

A student's conduct during the school year is greatly determined by his/her attitude toward his/her fellow students, teachers, and appreciation of the educational opportunities before him/her. These relationships are often confusing. For maximum efficiency and enjoyment, cooperation, and the observance of the right of others is of utmost importance in maintaining proper order. All teachers and other school employees have full authority over students during the school day. A school is a busy place and orderly conduct is imperative.

THE SCHOOL DAY

The school day will begin at 8:00 a.m. and end at 4:00 pm for students K-12. The School offices will be open Monday - Thursday from 7:45 a.m. to 4:15 p.m.

Students not eating breakfast at school may begin arriving on the school grounds at 7:45 a.m. This is to safeguard your student as there will be no playground supervision until 7:45 a.m. The only exceptions to this are students who ride buses and arrive earlier or are participating in the school breakfast program. Students arriving prior to 7:45 must report to the cafeteria and remain there until duty teachers have arrived

Upon dismissal, students are to go directly home. Students who ride buses are to go directly to their bus. Buses leave five minutes after the dismissal bell. If you pick up your student from the school grounds after school, please let your student know beforehand where you want him/her to meet you. If your student rides the bus, please notify the school secretary that you are picking your student up so your student's bus driver can be informed.

Period	High School Schedule Time	Passing
First Period	8:00-8:52	8:52-8:55
Second Period	8:55-9:47	9:47-9:50
Third Period	9:50-10:42	
BREAK MP Room	10:42-10:55	
Fourth Period	10:55-11:47	11:47-11:50
Fifth Period	11:50-12:35	
LUNCH	12:35-1:10	
Sixth Period	1:10-2:05	2:05-2:08
Seventh Period	2:08-3:02	3:02-3:05
*Eighth Period	3:05-4:00	

*Club/Class Meetings Every other Wednesday between 3:30-4:00 (if needed)
 *Basketball Practice only Male & Female athletes will alternate practice days during the week and will leave their classes at 3:30. They are required to have their class assignments before leaving and are responsible for the next-day assignments.

A three minute passing period will be used between classes. (Policy IC/ICA)

Students are not to come into the building before doors open at 7:45 a.m. and must leave the building by 4:15 p.m. unless engaged in an activity under the supervision of a teacher/sponsor.

SCHOOL BREAKFAST/LUNCH PROGRAM

All students in Kiowa County District RE-1 may eat lunches for a fee prescribed by board policy. The lunch is handled in the following manner:

Lunch count for grades 9 - 12 will be taken 1st hour of each school day. It is necessary for students to sign up for lunches first hour so the cafeteria will know how many to expect for lunch. Sign your own name, do not have a friend sign you up. Students that repetitively sign up and then don't eat lunch at the cafeteria will be referred to the Principal. Students that repetitively don't sign up and then go to the cafeteria to eat will also be referred to the Principal.

The school board of Kiowa County School District RE-1 has adopted a policy concerning payment for our hot lunch program.

All breakfast/lunches must be prepaid. A master bookkeeping sheet will be kept in order to insure proper debits and credits for meals. Payment may be made through the cafeteria as far in advance as you wish. If one check comes in for an entire family, please indicate how many meals are being purchased for which student in the family.

*****We would like to stress the importance of the free and reduced application forms your student will receive at the beginning of each school term. If you feel that you do qualify for either free or reduced breakfast/lunches, please turn in your application as soon as possible. All information is kept confidential. In addition, state reimbursement to our school district for free and reduced meals does help our hot breakfast/lunch program and is a major factor in our finance formula, which affects overall revenue. Please feel free to contact our offices concerning any questions you may have. We also do urge you to stop by the elementary offices prior to the first day of school for lunch payment to avoid the usual confusion associated with the first day.*****

If you wish to compute your particular family's meals and then send a check to the school, you may acquire prices from the district offices by calling 438-2216, 438-2214 or 438-2218.

Again, we must stress that breakfast/lunches must be paid for in advance in order for the student to receive a breakfast/lunch, unless a free meal application is approved for your family. Your cooperation in this matter will be greatly appreciated. Parents will be notified when additional monies need to be put on account. Student bills will not be allowed to accumulate beyond a four day period. If a student accumulates four charges, notification will be made to the parent requesting payment. The balance must be made current within four business days or the student will be asked to bring a sack lunch.

IMMUNIZATION

A certification form signed by a licensed physician or an authorized representative of the Colorado Department of Health or local health department must be presented to appropriate school officials when the student enters any school for the first time. The act states that the Colorado Department of Health shall administer and enforce the immunization requirements. Updated immunization requirements may be obtained by contacting the county health nurse's office. Students not in compliance have 60 days to begin the series; otherwise, the student will be expelled from school.

HEALTH PROGRAM

The Kiowa County Health Department offers an immunization program.

If your student has a health problem, the school needs to know what special care is required.

If a student becomes ill at school, he/she will be removed from the classroom and parents will be contacted.

EMERGENCY CARE ONLY is administered for sickness and accidents

Once a student has left school due to illness, he/she will **not** be allowed to return for the remainder of the day, including sporting events or practice.

MEDICINES -- OVER-THE-COUNTER AND PRESCRIPTION

JLCD Adopted 7/25/95

Students shall not be permitted to take medicine while at school unless such medicine is given to them by the school employee designated by the school Principal acting under the specific request of the parent or guardian and under the written instructions of the student's physician.

When such a request is made by a parent or guardian, full release from the responsibilities pertaining to the administration and consequences of such medications must also be presented to the Principal by the student's parent or guardian.

EMERGENCY NOTIFICATION OF PARENTS

It is sometimes necessary for a school authority to contact a parent quickly concerning a student. Some parents do not have telephones, or both parents are away from home during the day. If either of the two previous conditions exist, you should inform the school as to how you can be contacted in case of an emergency. **NOTIFY THE SCHOOL OF ANY CHANGE OF ADDRESS OR TELEPHONE NUMBER.**

Please make sure the office has 2 – 3 telephone numbers of friends or relatives that may pick your student up at school due to illness, etc., if we are unable to reach you.

ATTENDANCE

The attendance policy of this school district will be based on the Colorado School Attendance Law including all students in grades K-12. (Policy JH & JEA)(C.R.S. 22-33-101-110)

According to state law, it is the obligation of every parent to insure that every student under his care and supervision receives adequate educational training and, if of compulsory attendance age, attends school.
(C.R.S. 22-33-104)

Each year the Board establishes the school attendance period by adopting a school calendar.

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development and possible academic failure. Regular attendance is of the utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardies or absences. Students who have good attendance generally achieve higher grades, enjoy school more and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

STUDENT ABSENCES AND EXCUSES

The following shall be considered excused absences:

1. A student who is temporally ill or injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only, which cannot be taken care of outside of school hours. Seniors receive 2 college visitation days, excused if in compliance with administrative guidelines.
2. A student who is absent for an extended period due to physical, mental or emotional disability.
3. A student who is pursuing a work-study program under the supervision of the school.
4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration.
5. Further special situations as listed in handbook; approved by Principal.

The district will require suitable proof regarding the above exceptions, including written statements from medical sources. Students exceeding 10 absences in any one semester will be called to a conference, along with their parents, with the administration. Credit for a class will be denied unless good cause for excessive absences can be shown.

EXCUSED ABSENCES

1. Student absences for illness should be reported by phone call from a parent or guardian no later than 9:30 a.m. the day of the absence.
2. Absences for reasons other than illness will be excused if the parent or legal guardian clarifies with the Principal the need for absence. This notification should precede the absence whenever possible. It may be accomplished over the phone, but a note should accompany at the first possible convenience.
3. Students will obtain the **Pre-Excuse Form** from the office and get assignments and instructor's signature(s) from classes student will be missing. Student must hand in copy of Pre-Excuse Form to office before leaving school. (See **Pre-Excuse Form**)
4. Once at school for the day, any absence from any class without prior approval will be regarded as unexcused. This includes classes after lunch as well as any aide assignments.
5. Seniors will be allowed two individual college days for which they will not be counted absent if they meet the following stipulations:
 - a. Advance notice is given and Pre-Excuse Form submitted
 - b. The student can verify/document actual visitation
 - c. The student must engage in follow-up interview with the counselor.
6. Students attending a school function during regularly scheduled instructional time as part of a school-sponsored group shall not be counted as absent but will submit a Pre-Excuse Form before leaving for the function.
7. Students who make an individual choice to attend a school function during regularly scheduled school hours and who are not part of a school sponsored group shall be counted absent for the hours missed. Parents must contact the office prior to such absences, even if the school function is occurring in Eads (baseball games, junior high games, etc.). Student will submit a Pre-Excuse Form before leaving for event.
8. Students on the ineligible list or discipline list will not be excused in situations described in #7 above (Policy JH)

PRE-EXCUSE FORM

Any student who knows in advance that he or she is going to be gone from school shall get a **Pre-Excuse Form** from the office. The student will collect assignments and instructor signatures for each class they will be missing. A copy of the Pre-Excuse Form must be submitted to the office prior to student leaving school. It is due at 4 PM the day before student is to be gone for the morning of the next school day OR the Pre-Excuse Form is due by the start of the sixth hour if student will be gone in afternoon of the same day. If the Pre-Excuse form is not handed into the office before these deadlines, the student will not attend the school function. The Pre-Excuse Form is required for all prior absences including school sponsored events such as athletic events, FFA, FBLA, Knowledge Bowl, concession stand obligations, etc. It is the responsibility of the student to plan ahead making sure they have all assignments completed when they return to school. Assignments are due upon the student's return.

UNEXCUSED ABSENCES

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence shall be entered on the student's record. The parents or guardian of the student receiving an unexcused absence shall be notified orally or in writing by the district of the unexcused absence. Any student who exceeds two unexcused absences per semester in any one class shall be dropped ten percent (10%) for that class. The student and his parents or guardians shall be notified in writing within 10 school days following the second unexcused absence of the proposed action. The students and parents or guardians may petition the Board of Education for an exception to this policy for good cause shown, provided that no exception shall be sustained if the student fails to abide by all requirements imposed by the Board of Education as conditions for granting any such exception. The building Principal has the authority to determine if an absence is excused or unexcused. (C.R.S. 22-33-107)

SENIOR DITCH DAY

Because class time is important in a four-day week and there is a potential of serious injury, the school board and administration have determined that the following penalties will be applied to students participating in the senior ditch day. Seniors absent from school on a day that is identified as a ditch day by administration will be considered unexcused and will be required to attend school the following Friday. Those seniors who do not show up on Friday will not be allowed to go on the senior trip. Those identified underclassmen who participate in the senior ditch day will also be required to attend school on the following Friday. Underclassmen who do not show up on Friday will receive one day of in-school-suspension.

TRUANCY

If a student is absent without a signed parental excuse or if the student leaves school or a class without permission of the teacher or administrator in charge, the student shall be considered truant. Habitually truant shall be defined as a student of compulsory attendance age who has four unexcused absences from school or from class in any one month or 10 unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences. However, academic penalties for such absences will apply.

In order to reduce the incidents of truancy, parents of all students shall be notified in writing at the beginning of each school year of their obligation to insure that all students of compulsory attendance age attend school. Parents shall be required to acknowledge in writing awareness of the obligations and to furnish the school with a telephone number or other means of contacting them during the school day.

The school shall establish a system of monitoring individual unexcused absences. When a student fails to report on a regularly scheduled school day and school personnel have received no indication that his parent is aware of the absence, school personnel or volunteers under the direction of school personnel shall make a reasonable effort to notify the parent by telephone.

When a student is declared habitually truant, the school shall require a meeting between the student's parent and appropriate school personnel to review and evaluate the reasons for the student being habitually truant. Such meeting shall be held not later than 10 school days after the student's fourth unexcused absence in a month or 10th unexcused absence in a year. The Superintendent shall serve as the Board's official Attendance Officer

TRUANCY PENALTIES

Penalties for violation of the truancy policy are similar to remedial actions for violation of student conduct policy.

Should the student be declared as habitually truant and, following the subsequent meeting as per the wording of this policy and penalty applied in accordance with student conduct policy, in the event of the next unexcused absence the student shall be suspended for three days. The next unexcused absence following the suspension will result in the expulsion of the student. (Policy JHB)

TARDINESS/HIGH SCHOOL

Tardiness is defined as the appearance of a student without a proper excuse after the schedule time that a class begins. Tardies will be recorded by the teacher and will be considered unexcused unless a student was detained by a teacher (note to accompany). Students that are tardy 1st and 5th hours should report to the office before going to class. Legitimate reasons for tardiness will be excused (helping with urgent situation at home, auto breakdown, etc.). Oversleeping and waiting for service at a restaurant are NOT legitimate excuses. Missing more than 20 minutes during any class will be counted as an absence, not a tardy.

Because of the disruptive nature of tardiness and the detrimental effect upon the rights of the non-tardy student to uninterrupted learning, the tardiness shall be handled in the following manner:

Students will be allowed three (3) tardies per nine-week period. On the fourth tardy, students will be charged with a Level II, disruptive violation. Any subsequent tardies in the same quarter will be considered a Level II violation.

MAKEUP WORK

No makeup work is allowed when a student is truant. Students will be allowed to make up work for all other absences (excused or unexcused) and suspensions.

Students incurring any absence(s) determined to be unexcused, for any length of time, shall have only 24 hours to turn in all assignments.

Tests: Teachers will post notice of impending test dates. If a student has been informed of a test date and is absent on that test date they should be prepared to take the test upon the first day they return to school. Exceptions will be made in the case of extended absence. (Policy JH)

For absences not covered by the Pre-Excuse Form, the student should obtain an admit slip. The admit slip will be marked either excused or unexcused.

Makeup work shall be provided for any class in which a student has been absent and a Pre-Excuse Form has not been submitted. It is the responsibility of the student to pick up any makeup assignments on the day he/she returns to class. There will be one day allowed for makeup work for each day of absence.

A student who entered school in the morning must return to classes after lunch or the student shall be considered truant, unless the basis for the non-attendance meets one of the exceptions stated in policy.

HIGH SCHOOL TESTING/ATTENDANCE INCENTIVES

In an effort to motivate Eads High School students to regularly attend school and to also maintain high grade averages and perform well on standardized tests, the student will be excused from the last week of school (four days) if they meet **three of the four** of the following criteria:

- Score at the 50th percentile or higher on all sections of the Terra Nova test.
- Score Proficient in all tested areas of the CSAP.
- Have no more than four (4) absences in one nine-week period (quarter).
- Maintain a cumulative 3.0 or higher GPA

Students meeting the attendance/grade requirements listed above will not be counted absent in the last week of school. However, students meeting the attendance/grade requirements listed above may elect to take the final test and accept the score if it will improve their grade.

Teachers will inform students of their grade/absence status during the final week of every quarter. All students will be required to take final tests during the last week of each grading period.

HIGH SCHOOL ADMISSION REQUIREMENTS

To be eligible to attend Eads High School you must:

1. Have been promoted from the eighth grade.
2. Live within the district boundaries or nearby school district with your parents or legal guardian.
3. Be in good standing with your former school.

If your parents or legal guardian live outside the boundaries of the State of Colorado, you must make arrangements for payment of tuition with the superintendent. Students defined in state law as homeless will be admitted without payment of tuition.

(Policy JF/JFAB/JFABA/JFABD,

CRS 15-14-104/22-1-102.5)

REGISTRATION

Preliminary high school registration will be completed in the spring of each year. Your schedule should be carefully considered by both you and your parents. Final schedule changes will be considered when you register in the fall.

REPORT CARDS

Mid-term grades will be sent home at the end of 4.5 weeks and students will receive report cards at the end of each nine-week period.

CLASS LOAD

All students enrolled in Eads High School are to carry a class load of eight credits. Of this eight, six shall consist of "academic" courses. The two remaining subjects may be academic or nonacademic (Sports-P.E>; Activity Class, Physical Education; Office, Library or Teacher Aide - not administered through Vocational Education). (Policy IKA)

SCHEDULE CHANGES

Should any schedule changes become necessary during the first week of the first semester, they can be made without loss of credit.

Any student who drops or is dismissed from a course after the first week of the first semester will automatically receive an "F" as a semester grade. Teacher recommendations will be considered separately. Exception will be considered by the Principal; no class may be dropped unless parent, counselor, and Principal approval is secured.

According to CHSAA rules, withdrawing with a failing grade counts as a failure counted as a course taken and therefore used in determining eligibility.

Schedule changes may be made, to become effective for the second semester, during the first week of the second semester. (Policy IKA)

CLASS DEFINITION

Students are classified according to the number of credits they have through the last semester of attendance.

Freshmen Less than 8 credits
Sophomores8 or more but less than 16
Juniors 16 or more but less than 24
Seniors 24 or more credits
(Policy IKA)

CLASS CREDITS

A student may earn credit towards graduation in the following ways:

1. Successful completion of a class or aide assignment. One semester equals .5 credit, two semesters equals 1 credit.
2. Successfully completing a college course under the Post-secondary Enrollment Options Act (Juniors and Seniors only). A three hour college semester course equals .5 credit. A four to six hour college semester course equals 1 credit. (Policy. IKA)

HIGH SCHOOL GRADE SCALE

100 – 93 = A	84 – 70 = C	59 – 0 = F
92 – 85 = B	69 – 60 = D	

GRADE BREAKDOWN

Number grades and letter grades are used to record achievement on report cards and permanent records. Only classes in which number grades or A, B, C, D, & F letter grades are awarded shall be used to compute honor roll and cumulative GPA's. Letter grades awarded by colleges under the Post-secondary Options Act will be converted to median number grades (A=96, B=89, C=77, D=65, F=0).

Grades from teacher, library, and office aide as well as Physical Education credits earned through interscholastic sports participation and work study grades will be recorded as S+ (superior), S (satisfactory), or U (unsatisfactory) and will not be included in honor roll or G.P.A. (Policy. IKA)

GRADE CONVERSION – EQUIVALENTS (Policy. IKA)

Number%	Letter Grade	Median	4.0 Scale
100 - 93	A		96 4.0
92 – 85	B		89 3.0
84 – 70	C		77 2.0
69 – 60	D		65 1.0
59 - 0	F	0	0.0

GRADES (Policy. IKA/IKAB)(CRS 22-32-110)

1. Grade cards are issued each nine weeks on the Thursday following the close of the nine week period. Parents who are not satisfied with the work or report of a pupil should consult the teachers.
2. Midterm reports will be issued each 4.5 weeks into each 9 week quarter.
3. Conditional grades and incompletes must be removed before the end of the succeeding semester to obtain credit. For proposed eligibility, no makeup work shall be permitted after the close of the semester except in cases of manifest hardship as permitted by the Principal.
4. Grades and credits may be withheld because of damage to school property, unpaid bills or unsatisfactory conduct.

ALTERNATIVE AG-ED CREDITS

A student may earn alternative credits through the vocational agriculture program. Any student successfully completing a full year of Ag-Ed classes may receive a .25 high school speech credit for that year.

A student may also receive either a math or science credit by successfully completing Ag-Ed I, Ag-Ed II, Ag-Ed III (two hour block) and Ag-Ed IV (2 hour block). Earth Science, Biology I, Algebra I and either Algebra II or Geometry are required classes and cannot be earned through the alternative Ag-Ed credit program

ALTERNATIVE BUSINESS CREDITS

A student may earn alternative credits through the vocational business program. Any student successfully completing a full year of Business classes may receive a .25 high school speech credit for that year.

A student may also receive either a math or computer credit by successfully completing Business I, Business II, Business III (two hour block) and Business IV (2 hour block). Algebra I and either Algebra II or Geometry are required classes and cannot be earned through the alternative

Business credit program

HONOR ROLL

Honor roll is calculated (using only classes for which number grades or A, B, C, D, & F grades are recorded) at the end of every nine week grading period. The honor roll is published in the *Kiowa County Press*.

To qualify for the A Honor Roll, a student must earn an average (all class grades summed, divided by number of classes) grade of 93% or better with no grade lower than 85%. To qualify for the B Honor Roll, a student must earn an average grade of 85% or greater with no grade below 70%. (A student with a grade below 85 and having an average grade greater than 93 will be listed on the B Honor Roll). No grade percentages will be rounded up. (Policy IKA)

GRADUATION REQUIREMENTS

Class of 2007 and Thereafter Approved: May 31, 2005

English – 4 credits

Required: English I, English II, English III

Speech – 1 credit

Required: Speech or .25 credit per year for Ag Ed or Business*

Math – 4 credits*

Required: Algebra I, Geometry or Algebra II

Science – 4 credits*

Required: Earth Science, Biology I

Social Studies – 3 credits

Required: Geography, American History, Civics

Fine or Performing Arts – 1 credit

Computer Science – 2 credits

Required: Computer Applications (formerly Basic Computers)

Vocational – 2 credits

Required: Word Processing I (.5 credit) and

Word Processing II (.5 credit) - Included in Computer Applications coursework

PE/Health – 1 credit

Additional Notes *Ag Ed credits:

Each year of Ag Ed will count toward .25 speech credits.

Ag Ed III may count as either a math or a science credit.

Ag Ed IV may count as either a math or a science credit.

If Ag Ed III is used as a math credit, then Vo

Ag Ed IV must be considered a science credit or

vice versa. The full two-hour block must be taken for Ag Ed III and/or IV to count as a math and/or science credit.

No classes will have a weighted value. Ag Ed III and IV will be graded as one block grade and not two individual grades.

**GRADING SYSTEM FOR SELECTING
THE VALEDICTORIAN AND SALUTATORIAN
ADOPTED 1984 REVISED 2/26/91**

***Upper-level classes for Academic Honors for Selection of
Valedictorian and Salutatorian (Graduation prior to 2005)***

ENGLISH College Lit. (Arts) College Speech College Comp. I & II	MATH Geometry Calculus Algebra II College Algebra/Trig.	SCIENCE Physics Chemistry
COMPUTER Programming I Programming II Advanced Comp.	FOREIGN LANGUAGE Spanish II Spanish III	BUSINESS Accounting II College Accounting College Marketing

SOCIAL SCIENCE
College Western Civilization I & II
College Psychology
College Sociology
College Govt.

**Any college class offered
during the regular schedule**

Grade Point System for the following Subjects:

ENGLISH I II III Speech	MATH Pre-Algebra Business Math Problem Solving Math Short Cuts Algebra I	SCIENCE Earth Science Biology I Biology II
SOCIAL STUDIES Geography/World History American History American Govt./Civics Accounting I	BUSINESS Word Processing	ELECTIVES Careers/Single Life Journalism/Photo Annual Spanish I Comm. Development
FINE ARTS Art Band Drama	Bus. Sys. Tech Career Development Marketing I	
COMPUTER SCIENCE Basic Computer (Computer Applications) Web Design Multi-Media AG-ED: Ag-Ed I, II, III & IV Networking		PHYSICAL ED. P.E. Activity Class Health Sports

Other Semester Pilot Programs

CLARIFICATION FOR VALEDICTORIAN AND SALUTATORIAN HONORS ONLY, class rank shall be determined by computing actual number grades taken from permanent record from their freshman through senior years. There are no weighted class points beginning with the Class of 2005.

To be a candidate for Salutatorian or Valedictorian, student must be in attendance 8 periods their senior year with no more than one (1) student aide period. If in the future, a part-time senior student would happen to have a higher grade point, he or she would be ranked immediately after the Valedictorian(s) and Salutatorian(s). Carry the GPA (grade point average) out to three places and round off to two decimal places. If a tie occurs, there will be a co-valedictorian and/or co-salutatorian. After the Valedictorian and Salutatorian are chosen the class rank would be determined by regular college GPA method. (Policy IKA)

If a transfer student enters EHS and does not have the number system with the letter grade, then their grades will be determined on the percentage breakdown scale by using the plus or minus method and/or average by using median scores by using the following scale.

A+ - 99	B+ - 91	C+ - 82	D+ - 68
A - 96	B - 89	C - 77	D - 65
A- - 94	B- - 86	C- - 72	D- - 61

CLASS RANK

Students are classified according to the accumulative grades each semester from freshmen to senior years. The student's GPA is listed on their semester grade reports with class rank for college/scholarship reporting considered by the GPA method.

COLLEGE CREDIT APPLIED TOWARD GRADUATION

The Colorado Post-secondary Enrollment Options Act allows high school students in the 11th or 12th grades to apply credit earned at post-secondary state institutions toward high school graduation and/or college credit. E.H.S. juniors and seniors interested in pursuing this option should contact the counselor or Principal for details (Policy IHCD/IHCDA C.R.S. 22-34-101/22-35-101)

TEACHER'S AIDE POLICY

The following qualifications are in place for our teacher's aide program:

1. The student must be a sophomore, junior, or senior.
2. The student should have completed a typing/word processing class.
3. The student must have a "C" average or higher.
4. All aide assignments must be approved by the teacher and the Principal.
5. Students may only earn one credit per school year as a teacher's aide.

Students who want to be a teacher's aide should check in at the Principal's office on the first day of school at the beginning of the class period they want to be an aide. If the student has made prior contact with a teacher they can be placed immediately upon teacher approval. If no contact has been made with a teacher the student will go to the library to work on homework until a teacher is found. On the first day of regular classes, students wishing to be an aide at the elementary school may check out to go to the elementary school to find a placement. Final decisions regarding teacher's aide positions will be made by the Principal

Students must report to the office once a teacher has accepted them as an aide. If a student can not be placed they will have to choose from one of the available classes that hour or make other arrangements with the Principal.

HIGH SCHOOL STUDENT ORGANIZATIONS

STUDENT COUNCIL: The student council is a service organization that encompasses in its membership a representative(s) from each class and organization.

The student council has no power or authority other than that granted to it by the Principal.

Election of student council officers is held in the spring with the elected officers taking offices the following fall.

CLASS GROUPS: Each class is considered as a group and may participate in fund raising activities as a group.

All activities, projects or actions taken by any school organization or group is subject to the approval of the sponsor, Principal, and/or the administration at least one week prior to the event.

CLASS DUES

Freshmen	---	Not to exceed \$10.00
Sophomores	---	Not to exceed \$15.00
Juniors	---	Not to exceed \$20.00
Seniors	---	Not to exceed \$25.00

Late penalties are not to exceed 100% of the original dues.

FBLA: The Future Business Leaders of America is a club for students interested in business management and the free enterprise system of our country. Members may participate in business competitions throughout the school year.

NHS: The National Honor Society is for students that have applied for and been granted acceptance by a faculty council based on academics, leadership, character and service qualities.

STAND: Students Taking A New Direction is a club for students to promote a drug/alcohol free America.

FINE ARTS SOCIETY (DRAMA CLUB): The Fine Arts Society/Drama Club is a club for students that have participated in performances of art, stage or music and including art shows and exhibits.

"E" CLUB: The "E" Clubs (Girls and Boys) are for athletes that have lettered in a sport in previous years.

FFA: Future Farmers of America is an organization for students enrolled in the Vocational Agriculture program.

KNOWLEDGE BOWL: The Knowledge Bowl Team is for students interested in competing in academic contests.

PEP CLUB: A booster club that conducts booster activities toward enhancing school spirit during all extra-curricular activities.

CHEERLEADERS

Eads High School maintains an organized cheer squad for football, due to involvement conflicts with volleyball and the winter sports. There are cheerleaders for football, volleyball, boys and girls basketball and wrestling.

The tryouts for cheerleaders/dance are held in the spring. They are open to all girls in the 9th - 11th grades and incoming 9th graders. Cheerleaders must meet the same eligibility standards as those established by the CHSAA for athletes. There are to be no more than twelve cheerleaders total for all of the sports combined.

EADS YOUTH COUNCIL: A club for civic / community-minded students who work with former graduates (members) in enhancing the community of Eads and the county of Kiowa County. This group conducts a number of community volunteer activities throughout the year and works as a grant-giving entity.

ELIGIBILITY TO HOLD OFFICE

If the grade average of a student holding a class or club office drops below a "C" or if the student is involved in one major rule infraction or more than one minor rule infraction, he will be subject to disciplinary action and removal from office.

REGULATIONS COVERING HIGH SCHOOL DANCES/PARTIES

All dances must be attended by two sponsors, and two sets of parents as chaperons, (Sponsor in charge should get key to gym office for use of the telephone in case of an emergency if held in the old gym.)

School dances are for students of Eads High School. However, students may bring a date who is not enrolled in Eads Schools and will be held responsible for the conduct of the date. A list of all out of school dates must be in the Principal's office for approval by 3:30 p.m. on Thursday before the dance date. Any exception will be handled by the sponsor and/or the high school Principal. (Policy JJB)

All dances must be approved by the Student Council prior to being submitted to the Principal.

Plans for dances must be completed and in the Principal's office one week in advance of the date set for the event to take place. The plan for a dance must be completely filled in and signed.

All dances on Thursday, Friday and Saturday nights must close at 11:30 p.m., unless otherwise arranged for with the high school Principal or superintendent.

All persons attending a school dance must have arrived in the building within one hour after the event is scheduled to start. There will be no admittance after the 1 hour limitation except on approval of sponsor.

During the hours the dance is in progress, no person leaving the building is to be allowed back into the building where the dance is in progress unless for some reason arranged for with the sponsors prior to leaving.

Sponsors will be responsible after the dance for clean up of area used, locking all doors and windows securely and returning any keys checked out.

A "Social Function" form must be secured from the Principal for all dances, parties, money-making projects, etc., filled out, approved by the sponsor, Student Council, and Principal, and filed in the Principal's office at least one week prior to the date of the function. Ball games, musical concerts, and activities of this type do not require permits. (Policy JJB)

HOMECOMING

Three queen candidates will be selected by the Senior Class, one attendant from the Junior Class, one attendant from the Sophomore Class, and one attendant from the Freshmen Class. Three male candidates for king will be selected from the Senior Class, one male escort selected by the Junior Class, one male escort selected by the Sophomore Class, and one male escort selected by the Freshmen Class. The king and queen will be selected by voting for one of the three Senior Candidates. All candidates are to have been enrolled in Eads Junior and Senior High during the last semester of the previous year.

HAZING AND INITIATION ACTIVITIES WILL NOT BE ALLOWED. (Policy JLI)

CLASS SPONSORSHIP MANAGEMENT OF STUDENT ENTERPRISES/ACTIVITIES

Policy GCKAA

Liaison

The High School Principal shall, for each class, Freshmen through Seniors designate two teachers as liaison. The duties of the Liaison include and are limited to:

1. Facilitating communication and planning between the class, their sponsors and the Principal's Office.
2. Communicating with and overseeing the work of the class officers and sponsors, including the reporting of class funds placed in investment accounts.
3. Signing or otherwise approving expenditures from the class treasury.
4. Overseeing class activities, parties, or meetings (excluding concessions) which may be scheduled during school hours.
5. In the case of concession or other class activities which may coincide with the regular school day, the liaison will designate no more than two students who may participate in that activity, released from regular class attendance. The designation will be made after Pre-Excuse Form is finalized with all other teachers involved and submitted to office.
6. Assisting the class in democratically selecting parent sponsors, and forwarding the results of the class recommendation to the administration for approval by the Board of Education.

Parent Sponsors, Selection

The liaison shall ensure that their class selects a rank order list of candidates from which the Board shall select two for approval as class sponsors. Two official sponsors shall be approved for each class. The list of recommended sponsors should be submitted for approval prior to the August board meeting of the ensuing school year. (It is suggested that this process be completed in May in years that follow initial implementation.) The wording of this clause should not be construed to prevent additional parents from assisting with class activities. The selection procedure shall be designed so that parents/legal guardians may have a voice in the selection. Sponsors must be parent/legal guardians of a student in the class.

Liaisons shall ensure that all parents are informed of the selection process and that guardians/parents wishing to serve as sponsors should give notice to the designated liaison.

Duties of Sponsors:

1. Sponsor and conduct, or designate another parent in the interim to sponsor and conduct, all class fund-raising and/or social activities during the school year.
2. Coordinate, with the assistance of the liaison, the purchase of supplies and materials.
3. Be aware of and follow the rules and guidelines established for the conduct of class fund-raising activities.
4. Schedule student workers at fund-raising and social events.
5. With the assistance of the liaison, and in cooperation with the class secretary and district bookkeeper, receipt and deposit moneys from and into the class treasury.
6. Attend or otherwise ensure that class elections and activities associated with the Fair, Homecoming, and Prom are properly conducted.
7. Assist class officers in the operation and conduct of class enterprises.
8. Communicate any difficulties through the chain of command.
9. With the assistance of the liaison, see to it that class meetings and decisions are conducted and made in a democratic manner.
10. Provide guidance and advice to the class, ensuring that all undertakings are conducted according to policy.

Sponsors for each class shall be appointed according to District Policy GCKAA.

All sponsors having money making projects are to assist the class treasurer in collection and deposit. Sponsors or Treasurers are to deposit revenue with the High School Principal's Secretary. Do not keep money at home, in locker, or in classroom. Long term projects will require incremental deposits throughout the project duration. See to it the revenue source (dues, dance, sales, etc.) is identified.

All money raising or social functions must be approved by the sponsor, liaison, Student Council, and Principal; in that order. Approval must precede project by one week. No class or organization shall have more than two (2) money making projects per year. Prior to the second fund raising approval, each class/club shall provide written documentation to the High School Principal and Student Council Sponsor verifying a plan of action has been put into place to provide some type of community service. Examples of community service may include, but not be limited to, visiting elders at the nursing home, picking up trash, delivering holiday greetings, yard cleanup, etc. No class may pick up a project missed during a particular year unless the other class concerned relinquishes their right to that project. This does not guarantee eight (8) projects in four (4) years. Specified projects (below) do not require formal approval:

- Freshmen . . . Magazine sales plus one other
- Juniors Concession stand plus one
- Seniors Two (Homecoming dance is not a revenue project)

Any raffles must be coordinated through Student Council. Activities requiring start-up funds will need to be initiated through a purchase order (except Junior concessions). The liaison for each class is responsible for ensuring that start-up funds are secured from/with the business office before and after any projects.

SENIOR CLASS EDUCATIONAL TRIP

The Board of Education endorses the value of a Senior Class Educational Trip. Guideline and procedures for planning such a trip are as follows: Policy IICAA

Length of Time -- Four scheduled school days along with pre and/or post weekend days is the maximum time allotted for the trip.

Parent/Guardian Approval -- A signed parent/guardian approval form which supports the rules and guidelines for the trip is required to be on file in the High School Principal Office prior to any senior leaving on the trip.

Student Qualifications -- A senior who has met graduation requirements by the last school day preceding departure is eligible to participate in the class trip. Any senior participating in the trip shall be counted as in attendance for the final week of school. Students ineligible for the trip are to attend class and take final exams as scheduled for grades 9 - 11 during the final week.

Guidelines Approved: May 28, 2002

1. Make class members accountable for their money. If they don't work toward the trip expenses, they don't go on the trip. A formula will be used to calculate the number of points earned based on the hours worked and money raised. These totals are to be maintained by the teacher sponsor and submitted to the administration at the end of each year. Failure to meet the required number of points would equate to a smaller percentage of class funds rewarded to the student to pay for the Senior Trip. Students who transfer into Eads High School during their senior year will be eligible to earn points and participate in the Senior Educational Trip with approval from the Principal and Superintendent upon review of records.
2. Code of Conduct. Failure to comply with all school rules will result in the student being sent home at the parent's expense. The use, possession or distribution of alcohol and any other drug will not be tolerated. A student who violates this policy more than one time during his/her high school career during school hours or at a school activity will not be allowed to participate in the Senior Educational Trip. Evidence of violations will only be accepted from first-hand accounts as witnessed by school personnel.
3. Trip criteria and destination. A minimum of one educational activity each day will be required. Educational is defined as relating to an academic field. A preliminary itinerary should be submitted for Board approval by the November meeting.
4. Staff Sponsors. The teacher sponsors for the trip will be chosen as follows: 1st Choice is the class sponsor; 2nd choice is a teacher requested by the class; 3rd choice is an Administrative/Board designee. A minimum of four adult sponsors will be paid for out of class funds. Sponsors should include one school staff member and/or Administrator/Board member, and two or more parents. Make up of sponsors should include both males and females.

- 5 Parent Sponsors. The parent sponsors who have been working along with the students deserve the opportunity to enjoy the rewards. Sponsors for the Senior Educational Trip should not be chosen from parents who have not participated in the work. Parent Sponsors for the trip will be chosen as follows: 1st choice is to have the Junior class select parent sponsors for a two year term; 2nd choice is to have the previous year's sponsor go or to have the Administration recommend a parent sponsor.

Class Funds -- Approved class money making projects is the source of funds for the senior trip.

Bus Driver -- If a school district owned bus is to be used for the trip, the driver must be a fully certified bus driver with a special Colorado bus driver's license which has been issued and approved for driving Kiowa County School District RE-1 buses.

Expenses of Class or School District

Senior Class Funds

1. Room rent for class members, sponsor(s)
2. Meals for class members, sponsor(s) and driver(s)
3. Gas/oil for bus (leave with full tank and return with full tank.
4. Attractions, entry fees, etc., from class funds for trip participants
5. Negotiate any driver costs for driving and trip time and pay from class funds.

School District Funds

1. Furnish Bus and driver(s)
2. Pay any major bus expenses (repairs, parts, tires, etc.)
3. Liability and bus insurance coverage as in force for all other school sponsored trips
4. Pay for substitute route if trip driver has a bus route

SCHOOL CLOSING PROCEDURES

The following procedures will be followed when it is deemed necessary to close school because of

OVER NIGHT/EARLY MORNING STORMS OR DAYTIME WINTER STORMS.

1. Announcements made over Lamar Radio Stations KLMR at 920 on the AM dial or 93.3 on the FM dial and KVAY at 105.7 on the FM dial.
2. First radio announcements made on or before 6:30 a.m. on full school day closings.
3. Announcements made on same radio stations 30 minutes prior to early bus departures and school closing prior to the normal 4:00 p.m. closing time.

We will be checking with various families throughout the school district when potential severe storm conditions exist. With the large geographical area of our school district, conditions can deviate from sunshine to bad storms occurring at the same time in various locations. If a storm starts to move into an outlying area of our school district during the day, parent assistance in informing us at the school will be appreciated.

Bus drivers and parents should always feel free to call off a particular bus route in an area in the case of a localized serious storm condition which may not exist in town where the decision for school closing takes place.

VISITING THE CLASSROOM

VISITORS MUST CHECK IN AT THE OFFICE BEFORE ENTERING THE CLASSROOM

Parents are welcome to visit school; however, please call the Principal's office to make arrangements to visit a classroom. Visitors during testing will not be allowed. All parents and guests of the school must report to the office upon entering the building and the secretary will contact the teachers. Parents are also requested to make an appointment with the teacher at any time they feel a conference is needed.

INSURANCE

Insurance is available to students at a nominal fee. Any student who wants accident insurance should send the premium directly to the insurance company using the envelope provided at the beginning of the year.

FIRE DRILLS

Fire drills will be held unannounced throughout the year. When the fire signal rings (continuous buzzer), the following steps are to be taken in order to completely evacuate the buildings.

1. All persons will leave the building and remain out until the signal is given to return.
2. Students are to march out in single file in a quiet, orderly manner without hurrying or pushing.
3. In the rooms with windows, the person nearest should see that they are closed.
4. The first person through the doors should hold them open until all are out, then close the doors.
5. Teachers must take their grade book and conduct roll call at meeting point.
DO NOT LOCK DOORS. (Policy. JLI)

TORNADO WARNING PROCEDURES

Tornado drills will also be held unannounced throughout the year. The signal at the elementary building for a tornado alarm or drill will be the continuous ringing of the class bells. Students will be instructed where to go inside the building until all threat has passed. Teachers must conduct roll call if at all possible.

During a high school drill or in the event that information is received by our school that is necessary to take precautionary measure because conditions are such that a tornado in the area is possible, or that one has been sighted, the following steps will be taken:

- Alternating long and short bells over a period of approximately 15 seconds will be given.
- Upon hearing the above signal, teachers and staff will immediately move themselves and their students to the following assigned areas:

Board Room and Superintendent's Office –

Use boys bathroom

Room 101 and Library

Use girls bathroom

Rooms 103, 104, 105, 106 and HS Office –

Use east hall wall between room 106 and Library

Rooms 107, 108 and 109

Use east hall wall outside of room 108

Band room -

Use girls bathroom

Rooms 110 and 111 (MP rooms)

Exit South doors into gym and go to girls locker room showers

Multi-purpose room

Exit North doors into gym and go to girls locker room showers

Gym -- During P.E. class and sports practice

Go to coaches office in boys locker room

Gym -- During game

Send spectators to band room restrooms, storage rooms and showers of all locker rooms

Ag-Ed - Go into gym and go to visitors locker room showers

Football/Baseball Fields – Go to nearest dugout.

- Movement to the designated areas is to be made without running or shoving. Noise must be kept at the lowest level possible so that verbal signal may be heard.
- Students will be seated on the floor with backs to the wall. Just before the critical moment, students shall place their heads between their knees and cover their heads with their hands. (Policy JLI)

TELEPHONE CALLS

The telephone is for business only. It is not to be used by students unless an emergency arises. Students will not be called out of class to receive an incoming call, unless it is an emergency. Messages will be taken and given to the students, or the students may call back during lunchtime. Except in emergency situations, high school students should use the phone in the hallway for personal telephone calls. ***Cells phones are not allowed. Students may not have cell phones in classrooms and hallways during school hours.***

LOST AND FOUND

Lost and found articles should be brought to the office. Articles may be claimed with proper identification. Students are charged with responsibility of keeping up with their own possessions; this also includes their possessions used in P. E. classes. It is helpful to label all items with your student's name before it is brought to school. All items not claimed at the end of the school year will be taken to Goodwill.

STUDENT VEHICLES/PARKING AT SCHOOL

Students may park their vehicles in the following places: south side of 10th Street, east and west side of Luther Street and both sides of road north of high school building. DO NOT park behind teachers parking area.

Students may leave school grounds only if a signed parent permission form is on file in the Principal's office at the beginning of each semester.

USE OF HALL BULLETIN BOARDS

If a student or an organization wishes to place a notice on the bulletin board, permission must be secured from the office.

LOCKERS

Locker assignments will be made during the first week of school. Each locker is school property; however, each student is responsible for the maintenance and care of the locker assigned. Students are responsible for their own locks for lockers. If students use their own lock, they must furnish the combination or duplicate key to the office, otherwise locks will be removed. The school retains property rights on all student lockers, reserving the right of inspection, with or without notice, to open and inspect any student locker for books, overdue materials or in the performance of duties pertinent to maintaining the health, safety, and welfare of all students.

TEXT BOOKS

All books furnished by Kiowa County School district RE-1 shall be returned at the termination of course for which that book was used. The student shall pay for any book not returned or any book that shows unusual abuse or wear. Grade reports and/or transcripts can be withheld for failure to comply. (Policy JA)
(C.R.S. 22-32-110)

PASSES AND TRANSFERS

Any student who is out of class or study period for any reason is to have a pass or transfer slip.

Any student who is out of class without a pass or transfer slip properly filled out stands a chance of losing all pass and transfer privileges. Students will not be allowed to receive change from the high school office during regular class time. This should be taken care of before and after school or during lunch.

USE OF GYMNASIUM/GROUNDS

Eads High School is fortunate to have such a modern and spacious gym. We should keep it neat and clean at all times. Popcorn, candy and water will be allowed in the gym.

Organizations/Groups not affiliated with the school district wishing to hold an event in the gymnasium or on any school property should obtain a Facility Use Form from the High School Principal's Office to prevent any scheduling conflicts. No one should be in the gym without adult supervision present. At the conclusion of all activities, sponsors are responsible for making sure that all doors are secured, toilets flushed, etc.

POLICY FOR STUDENT BEHAVIOR IN HALLS, CLASSROOMS, AND SCHOOL BUILDINGS STUDENT RESPONSIBILITIES

1. To observe the constitutional rights of other individuals, whether they are students, parents, teachers, school officials, or other participants in the educational process.
2. To respect the inherent human dignity and worth of every other individual.
3. To be informed of, and adhere to, reasonable rules and regulations established by the Board of Education and implemented by school administrators and teachers for the welfare and safety of all students.
4. To recognize individual and cultural differences and work to acquire knowledge as to how to use those differences for the improvement of society.

5. To dress and appear in a manner that meets reasonable standards of health, cleanliness, and safety.
6. To develop employment skills that will lead to economic independence.
7. To maintain the best possible level of academic achievement.
8. To refrain from libel, slanderous remarks, and obscenity in verbal and written expression; all students engaged in school media programs should state explicitly on all media produced that the opinions expressed are not necessarily those of the institution or the student body as a whole.
9. To develop and undertake a social commitment to and for school and society.
10. To observe, know, and adhere to the laws of the state in which he/she resides.
11. To preserve school property, exercise care while using school facilities, and help maintain and improve the school environment consistent with laws governing such property. (Policy JICDA)

STUDENT CONDUCT

It is the intention of the Board of Education that the districts' schools help students achieve maximum development of individual knowledge, skills and competence and that they learn behavior patterns which will enable them to be responsible, contributing members of society.

The Board in accordance with state law shall adopt a written student conduct and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons in authority. The code also shall emphasize that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action.

All Board-adopted policies and Board-approved regulations containing the letters "JFC" in the file name shall be considered as constituting the conduct section of the legally-required code.

The Board shall consult with parents, students, teachers, administrators and other community members in the development of the conduct and discipline code.

The rules shall not infringe upon constitutionally protected rights, shall be clearly and specifically described, shall be printed in a handbook or some other publication made available to students and parents, and shall have an effective date subsequent to the dissemination of the published handbook.

The superintendent shall arrange to have the conduct and discipline code distributed once to each student in elementary, middle and high school and once to each new student in the district. Copies shall be posted in each school of the district. In addition, any significant change in the code shall be distributed to each student and posted in each school.

In all instances, students shall be expected to conduct themselves in keeping with their level of maturity, acting with due regard for the supervisory authority vested by the Board in all district employees, the educational purpose underlying all school activities, the widely shared use of school property, and the rights and welfare of other students. All employees of the district shall be expected to share the responsibility for supervising the behavior of students and for seeing that they abide by the established rules of conduct.
(Policies JFC-E/JIC/JIC-E;JIC-R)

CODE OF CONDUCT File: JICDA

The Superintendent may suspend or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on school grounds, in school vehicles or during a school-sponsored activity and in certain cases when the behavior occurs off of school property. Suspension or expulsion shall be mandatory for serious violations in a school building or on school property.

1. Causing or attempting to cause damage to school property or stealing or attempting to steal school property of value.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Commission of any act which if committed by an adult would be robbery or assault as defined by state law. Expulsion shall be mandatory in accordance with state law. Expulsion shall be mandatory in accordance with state law except for commission of third degree assault.
4. Violation of criminal law which has had an immediate effect on the school or on the general safety or welfare of students or staff.
5. Violation of district policy or building regulations.
6. Violation of the district's policy on dangerous weapons in the schools. Expulsion shall be mandatory for carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or school district, unless the student has delivered the firearm or weapon to a teacher, administrator or other authorized person in the district as soon as possible upon discovering it, in accordance with state law.
7. Violation of the district's alcohol use/drug abuse policy. Expulsion shall be mandatory for sale of drugs or controlled substances, in accordance with state law
8. Violation of the district's tobacco-free schools policy.
9. Violation of the district's policy on sexual harassment.
10. Throwing objects, unless part of a supervised school activity, that can cause bodily injury or damage property.
11. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or visitors to the school.
12. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, or derogatory statements addressed publicly to others that precipitate disruption of the school program or incite violence.
13. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
14. Lying or giving false information, either verbally or in writing, to a school employee.
15. Scholastic dishonesty which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
16. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the schools staff.
17. Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel.
18. Repeated interference with the school's ability to provide educational opportunities to other students.

Each Principal shall post a copy of these rules in a prominent place in each school and shall distribute a copy to each student. Copies also shall be available to any member of the public upon request.

Expected Student Behavior in the Classroom

Student classroom behavior is probably the most important of all because you spend most of your time there. The following rules should be followed while in the classroom.

1. You should arrive at class on time and have the necessary materials ready for use immediately.
2. You should establish high goals, practice honesty and discourage all forms of cheating.
3. You should remain in class until you are dismissed by the teacher. Do not stand in the doorway during class periods. Remain seated until the bell rings ending the class period.
4. You should add to rather than detract from class discussions and other class activities since the greatest gains are through participation.

Teachers will take 10 percent off an assignment if it is one day late. A zero will be assigned if it is not turned in after that first day. Excused absences will enable the student to have one day for each day missed to turn the work in. Time management and prior planning are necessary skills to develop as students prepare to enter the world of work. You should attempt to complete all home work assignments on time and as well as you possibly can. Discuss difficulties with the teachers and work out reasonable solutions. Should problems arise in completion of work that are not resolved with the teacher, the student should see the Principal

Expected Student Behavior in Hallways and on School Grounds

Students should not engage in behavior that endangers the health, safety, welfare, or morals of teachers or peers. This means that students should not rough-house, wrestle, slander, verbally abuse others or destroy or deface public property or the property of others. Throwing of snowballs, rocks, etc., is not acceptable. Careless or reckless driving on or near school property may be reported to law enforcement agencies.

Student insubordination is grounds for disciplinary action. Use of offensive or vulgar language is not acceptable. Willful disobedience is defined as failure to submit or respond to the direction of persons in authority.

Each student will be notified by the school Principal in person when infractions are reported. A written notification will be mailed to parents of students involved.

Expected Student Behavior in the Cafeteria

The following rules should be followed in the use of cafeteria

1. You should take your proper place in line as quickly as possible.
2. All trays should be returned immediately after eating.
2. The common area can be kept neat if you dispose of all trash after eating.
3. Do not take food out of the cafeteria.

Expected Student Behavior at Assemblies

Assemblies are organized for your enjoyment. Paying close attention to the following rules will provide more and better assemblies.

1. You should enter the auditorium and be seated as quickly and quietly as possible.
2. You should show proper respect during the Pledge of Allegiance.
3. You should remain attentive during the assembly and show the proper response to each number and speaker.

Public Displays of Affection (P.D.A.)

Such displays in good taste are limited to hand holding.

DRESS CODE

Your faculty and Board of Education are concerned about student dress and grooming as it influences the health and safety of student, as well as the effect of dress and grooming on the learning process and with the ability of a student to do the work of which he is capable.

Cleanliness of body and dress is vital not only to the individual but also to those with whom the student shares a classroom or locker. Students should not wear clothing or hair that can be hazardous to them in their various school activities, such as shop, laboratories, athletics, physical education, art, etc. Grooming and dress that prevents the student from doing his best work because of blocked vision or restricted movement, or that exposes the students to accidents must be avoided.

Dress and grooming styles that create a disruption of the learning process within the classroom must be avoided.

Students whose dress and grooming does not conform to those standards will be referred to the Principal. The student will be warned by the Principal and advised as to what adjustments must be made. If the student fails to remedy the problem, the parents will be contacted. If the problem remains uncorrected, the student will be removed from the class or activity involved until the student corrects the situation.

Neatness, health, modesty, and common sense are the guidelines that dictate student dress and appearance at school.

During the school day (8:00 a.m. - 4:00 p.m.) dress code guidelines include:

1. All clothing must be hemmed
2. No torn or ripped clothing
3. No clothing with cut-out sides and/or bare midriffs
4. No see-through shirts or muscle shirts
5. Shorts and miniskirts must be finger-length with arms straight down with shoulders relaxed
6. Spandex biking shorts are prohibited unless covered by acceptable dress code attire
7. No head coverings such as hats, scarves, and headbands
8. No apparel with obscene pictures, language, gestures, or double meanings on them
9. No clothing or accessories which could be in any way related to gangs
10. No clothing which is disruptive to the educational environment

Students in violation of the code will be sent home to change. Tardies and/or absences will be unexcused. Penalties will be determined by the Principal according to the District conduct and discipline code. (Policy JICA)

If for the above, or any other reason, you need to take your student out of school during the school day, please write a note in advance or call the school office, and before leaving, check out through the office. *Student must submit Pre-Excuse Form to office during check out.*

Weapons in School

The Board of Education determines that possession and/or use of a weapon by students is detrimental to the welfare and safety of the students and school personnel within the district.

Mandatory expulsion in accordance with state and federal law

Carrying, bringing, using or possessing a dangerous weapon in any school building, on grounds, in any school vehicle or at any school-sponsored activity without the authorization of the school or the school district is prohibited. An exception to this policy may be made for students participating in an authorized extracurricular activity or team involving the use of firearms.

If a student discovers that he or she has carried, brought or is in possession of a dangerous weapon and the student notifies a teacher, administrator or other authorized person in the school district, and as soon as possible delivers the dangerous weapon to that person, expulsion shall not be mandatory and such action shall be considered when determining appropriate disciplinary action, if any.

As used in this policy, "dangerous weapon" means:

- A firearm, whether loaded or unloaded, or a firearm facsimile that could reasonably be mistaken for an actual firearm
- Any pellet, BB gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air
- A fixed blade knife with a blade that measures longer than three inches in length or a spring loaded knife or a pocket knife with a blade longer than three and one-half inches.
- Any object, device, instrument, material, or substance, whether animate or inanimate, used or intended to be used to inflict death or serious bodily injury including, but not limited to slingshot, bludgeon, brass knuckles or artificial knuckles of any kind.

In accordance with federal law, expulsion shall be for no less than one full calendar year for a student who is determined to have brought a firearm to school in violation of this policy. The superintendent may modify the length of this federal requirement for expulsion on a case-by-case basis.

STUDENT BEHAVIOR VIOLATIONS

In order to affect a school climate that is conducive to learning; providing for the safety and welfare of all students, it is necessary to classify improper behavior (conduct/discipline violations) into four levels. The following list includes only the most common infractions. Other forms of inappropriate behavior, even if unlisted, will not be tolerated. All student behavior referrals sent to the office will include notification of the student and his/her parent/guardian by mailing that parent a copy of the student behavior referral for that specific incident that he/she is in violation of the school policy. School office personnel will file a copy of that written notice (Student Behavior Referral) in the building Principal's office. Colorado law mandates suspension/expulsion in matters which present danger to the welfare and safety of others in cases where a student is habitually disruptive. (See levels III and IV.)

According to state law, a teacher has the right to remove disruptive students from the classroom in certain situations.

Any violation of the Bullying Policy will be handled by Administration as indicated by the Code of Conduct.

LEVEL I VIOLATIONS

1. Consumption of food and drink in areas and times other than designated by building or classroom rules
2. Public displays of affection in violation of conduct rules (hand holding only)
3. Language and gestures which are offensive, vulgar, disrespectful
4. Improper parking
5. Violation of code of conduct for classrooms, playground, cafeteria, bus school vehicle, and any commons area such as gymnasium or playing fields
6. throwing of rocks or snowballs
7. Dress code violations, vulgar apparel
8. Pushing or rough play during passing periods or recess

Level I Violations: Level I violations where consequence is handled by the teacher may not require a Student Behavior Referral; however, one may be issued. This will be up to the teacher's discretion; however, parent contact in behavior matters is always encouraged from the School Board and the Administration by either mailing a Behavioral Referral or through a personal phone call to that student's parent/guardian by that teacher.

THE THIRD LEVEL 1 VIOLATION AND EACH CONSECUTIVE LEVEL 1 VIOLATION THEREAFTER THAT IS TURNED INTO THE OFFICE WILL BE TREATED AUTOMATICALLY AS A LEVEL II VIOLATION BY THE BUILDING PRINCIPAL

LEVEL II VIOLATIONS (For Which Work Detail, Detention, or Corporal Punishment May Be Given)

1. Receiving of 3 level I violations
2. Accrual of 4th tardy in one quarter and each subsequent tardy
3. Physical or verbal harassment or intimidation
4. Careless or reckless driving on school property, in school zone
5. Willful disobedience
6. Willful damage to public or private property
7. Scholastic Dishonesty

Level II Violations: Friday School *may* be assigned as a result of disciplinary action. Any detention time assigned will be served during Friday School. (The 5th violation will push the offender in the Level IV habitually disruptive student category.)

The required time must be served the Friday after the offense was committed and reported. Students will work on class assignments or acceptable school-related work during the time that is being served. If deemed necessary by the building Principal or as required by Colorado law, students may be told to write a behavior modification plan, and if required, that student may have to fulfill that request too before he or she can be eligible to participate in extra curricular activities again. If a student fails to serve the required time as deemed by school officials, (s)he will be deemed ineligible to attend or participate in any extra-curricular functions until the time is completed at Friday School or alternative ISS time has been served. This includes all practice sessions.

LEVEL III VIOLATIONS

(For Which Immediate In School Suspension or Out of School Suspension is Mandatory)

1. Theft
2. Fighting
3. Violation of staff protection policy which shall include instances of assault, verbal abuse, harassment, or any alleged criminal offense directed against any school employee (see next Staff Protection for specifics about this policy)
4. Use or possession of alcohol, drugs, or other controlled substances in or on school grounds, building, vehicles, or at school events
5. Drunkenness, under the influence, at school or school function
6. Leaving campus during school, or leaving sponsored activity without proper authorization

LEVEL IV VIOLATIONS (For Which Suspension or Expulsion is Mandatory)

1. Carrying, bringing, using, or possessing a deadly weapon as defined in C.R.S. 18-0-901
2. Sale of drugs or controlled substance as defined in section 12-22-303, C.R.S.
3. The commission of an act which if committed by an adult would be robbery pursuant to part 3 of article 4, title 18 C.R.S
4. Assault, pursuant to part 2 or article 3, title 18, C.R.S.

Declaration as an habitually disruptive student. (Habitually disruptive status is given when any student receives written notification that he/she has committed 5 level II or level III (or any combination of level II or III totaling 5 offenses.) Any student deemed habitually disruptive shall be suspended from school for a period of one to five days as allowed by law for Principals or up to 20 additional days by the superintendent as allowed by law as to allow time for the superintendent to bring expulsion up to the board of education.

LEVEL III AND LEVEL IV VIOLATIONS: These conduct and/or behavior violations are considered extremely disruptive to the educational climate/learning environment and will be dealt with sternly which shall necessitate immediate suspension or expulsion to protect the safety and welfare of both the students and staff.

STUDENT SMOKING AND USE OF TOBACCO, ALCOHOLIC BEVERAGES AND/OR DRUGS

Student smoking, use of tobacco in any form, use of alcoholic beverages or drugs is prohibited in the school building, on the school grounds, on school property, or in connection with any school sponsored activity. This also is to include any student coming to school or any school sponsored activity under the influence of alcoholic beverages or drugs.

Rationale: Smoking by students on school property presents a safety hazard, which cannot be controlled by the school administration. Both the health of the individual student and the health and freedom from the annoyance caused by smoking or use of tobacco in any form, to the other students are factors of concern to the school administration.

Administrative Procedure: Violators of this policy, in accordance with the student due process policy, will face immediate suspension and possible expulsion by the Board of Education.

STAFF PROTECTION

The following procedures shall be followed in instances of assault, disorderly conduct, verbal abuse, harassment of alleged criminal offense by a student directed toward a teacher or school employee. These same procedures shall be followed in instances of damage by a student to the personal property of a teacher or school employee occurring on the school district's premises.

1. The teacher or employee shall file a written complaint with the building Principal, the superintendent's office and the Board of Education.
2. The Principal, after receipt of both the complaint and adequate proof of the charges, shall suspend the student for three days in accordance with established procedures.
3. The superintendent shall initiate procedures for the further suspension or expulsion of the student when injury or property damage has occurred.
4. The superintendent or his designee shall report the incident to the district attorney or the appropriate local law enforcement agency or officer who shall then investigate the incident to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.
5. A copy of this policy shall be distributed to each student and posted in each school building.
(Policy JFCE)

REGULATIONS FOR SCHOOL BUS PASSENGERS

The following are regulations governing the conduct of the students while they are riding on the school bus:

1. The driver is in charge of the pupils and the bus. Pupil must obey the driver promptly and cheerfully.
2. The driver may, if he so desires, assign a seat to each student. Students in less desirable seats may move to a second seat for added comfort after the passenger load is lightened if permission is first obtained from the driver and if the bus is not in motion.

3. Pupils must be on time, the bus cannot wait for those who are tardy. Pupils must walk on far side of road facing traffic when going to bus stop.
4. Pupils must never stand in the roadway while waiting for the bus. All pupils must wait for the bus off the traveled portion of the road; students should wait in an orderly manner and never push a fellow student.
5. Unnecessary conversation with the driver is prohibited. Do not talk loud or distract the driver's attention. Remember, your safety is in his hands.
6. Outside of ordinary conversation, classroom conduct is to be observed.
7. Pupils must not at any time extend arms or head out of bus windows.
8. Pupils must not throw waste paper or rubbish out the window or on the floor of the bus. Help keep your bus clean and sanitary at all times.
9. Pupils must not try to get on or off the bus or move about within the bus while it is in motion.
10. When leaving the bus, pupils must observe directions of driver. If you cross the road, do so in front of the bus after making sure that the highway is clear.
11. Any damage to bus is to be reported at once to the driver.
12. Pupils should be sufficiently clad to give them adequate protection at all times.

PENALTY: For violating these rules pupils will be reported to school Principals. (Policy JICDA)

GUIDELINES FOR ACTIVITY TRIPS / (Buses and Cars)
(Shall be read by sponsor after loading, and before departure.)

1. For your safety, and the safety of the bus, these guidelines shall be adhered to.
2. Be on time for loading.
3. Remain seated when bus is in motion.
4. Do not throw anything out of bus windows -- keep arms and head inside the bus/car.
5. Avoid loud and unnecessary noises. Tapes are kept at comfortable level for driver!
6. Obscene language is prohibited. Obscene tapes are prohibited as determined by sponsor.
7. No smoking or use of tobacco allowed.
8. Keep bus safe and sanitary at all times.
 - a. No drinks or food on buses or cars unless the sponsor has cleared it as necessary with building Principal and transportation services so sponsor and/or driver can be notified, i.e., sack lunch, etc.
 - b. SACK LUNCH - plan for a stop to eat the lunch off the bus or car if at all possible. Otherwise, supervise the proper eating and cleanup on the bus or car.
 - c. it will be the duty of the sponsor to inspect the bus or car for proper cleanup before the riders leave the vehicle.
9. Damage to windows, seats, etc., shall be paid for by the offender.
10. Riders shall not tamper with the bus/car or any of its equipment.
11. Bus riders are not permitted to talk to the driver while bus is in motion except in case of emergency.

12. The sponsor and driver shall report any infractions of rules to the Administrative Offices on the forms provided. Bus riding may be denied through proper channels and due process.
13. We hope every trip is safe, comfortable, and enjoyable. Students help make it possible.

EXCEPTIONS: Rules need to be read only once on athletic trips, at the first of the season, as long as the same groups and the same sponsor have been exposed to these guidelines. (Policy IJOA)

ACTIVITY TRIPS

Student travel to school sponsored extra-curricular activities and field trips will be in school provided transportation unless special approval from school administrators is received. In extenuating circumstances, the administration, with prior written approval from parent(s), will grant permission for students traveling to a school sponsored activity to make other arrangements, e.g., students traveling with parents. IN NO CASE will students be allowed to travel with other students.

Following the conclusion of the school sponsored activity, students may be released to their parents for transportation home. Parents seeking this permission must personally receive permission from the administration or school sponsor of the activity and give a signed note to the sponsor/coach. Parents may request that their student be released to another adult member of their family, i.e. aunt, uncle, brother, sister, as long as the request is made in writing or via phone to the High School Principal PRIOR to departure for the trip. **No student will be released to a sibling or relative that is still in high school or is not a licensed driver. The Principal may request verification.**

Students returning on school provided transportation following a school sponsored event will have provision made for their safe departure home, taking into consideration the age of the student and the hour. Coaches/Sponsors will not leave until all students are picked up. (Policy IJOA/IJOAR)

ATHLETIC TRAVEL REGULATIONS

All students must travel to out-of-town athletic contests in vehicles provided by the district. Athletes will remain with their team members and under the supervision of their coaches while attending away contests. Note: No student will be allowed to drive their own vehicle to an out-of-town athletic event in which they will participate.

Note: Coaches/sponsors are responsible for the accountability of their athletes/students and not following these procedures could place a hardship on them. Failure to follow them may result in a student not being released from an out-of-town contest in the future.

Coaches will remain at the school until all students have been picked up.

ATHLETICS
OUR TRADITIONS:

We win with honor and lose with honor.
Develop teamwork and leadership.
Broaden our character.
Stress safety and enjoy athletics for what they provide us now and in our future.

Coaches may agree on an alternative practice schedule that will be communicated to both athletes and parents. Any student who participates in athletics shall carry a minimum class load of six subjects. These subjects shall be of a full credit, academic or non-academic course.

Practice sessions will be governed by the regulations set fourth by the head coach of each sport. A copy of these regulations is on file in the Principal's office.

Any boy or girl who checks out for a sport must complete that sport unless he/she quits within two weeks after the first practice. If he/she quits the squad after the deadline he/she will be unable to participate in a sport until an agreement is reached between the athlete, the coach and the Principal. In order to quit a sport the athlete must tell the coach and turn in all equipment checked out to him/her.

Any student dropped from a squad for violations will be ineligible for further participation until an agreement is reached between the athlete, the coach and the Principal.

No person will be excused from an athletic contest unless the excuse is considered valid by the coach and/or the Principal.

In order to earn a letter an athlete must complete the sport season and the requirements established by the head coach of the sport.

Training rules to be observed will be established by the school district and the head coach of each sport. (Policy JJI)

SPORTS SEASON

A sports season is defined as the official starting date established by the Kiowa County RE-1 School Board, in accordance with the Colorado High School Activities Association's (CHSAA's) schedule, until the beginning of the next sport season.

REQUIREMENTS FOR ATHLETIC PARTICIPATION

Eads High School is a member of the Colorado High School Activities Association (CHSAA). By-laws, rules and regulations have been established for participation in high school athletics by this organization.

General eligibility of students is outlined in the CHSAA sports brochure that is given to high school students/parents at the beginning of the year. Briefly these general requirements are:

1. A physical examination is required prior to the student participating in any form of exercise leading to such activity.
2. A warning statement must be signed by the parent/guardian and student.
3. The parent/guardian of the student must purchase the district insurance or must sign a waiver stating that they have sufficient insurance of their own to cover any injury that the student may incur.
4. A "Consent for Treatment" form is required to be completed.

Students and parents/guardians must sign a statement that they have read the student handbook.

KIOWA COUNTY SCHOOL DISTRICT RE-1 RULES OF CONDUCT AND RESPONSIBILITIES OF AN ATHLETE

The conduct of an athlete is closely observed in our community and other communities. It is important that your behavior be above reproach in all aspects of interscholastic athletics. Being a member of an EHS athletic team is the fulfillment of an early ambition of many students. The attainment of this goal carries with it certain responsibilities that must be maintained. A great athletic tradition is not built overnight; it takes the hard work of many people over the course of many years. As a member of an interscholastic team of EHS, you have inherited a wonderful tradition; a tradition you are challenged to uphold. (Policy JJJ)

RESOLUTION PASSED 12/11/98

WHEREAS, THE Kiowa County School District RE-1 Board of Directors support the actions of the administration and staff in upholding the due process procedures for families and students and that this is a *function of the administration*.

WHEREAS, the Board of Directors believe that the function and purpose of the Board is to implement policy and run the business of the District.

WHEREAS, the Board of Education and the administrative staff believe that discipline in the schools has the primary purpose of teaching kids and that the overall discipline of the school is only as good as the support we receive from parents to uphold all rules.

WHEREAS, the Board of Directors of the district are opposed to use of the athletic handbook for the purpose of manipulating the outcome of athletic sanctions for actions in direct contradiction of the "student code of conduct."

WHEREAS, the Board of Directors will review all policies dealing with student conduct in relation to athletic sanctions in the immediate future.

WHEREAS, the Board of Directors believe strongly that the overriding purpose of athletics is to promote the physical, mental, moral, social and emotional well-being of the individual participants and to emphasize the proper ideals of sportsmanship, ethical conduct and fair play as they relate to the lifetime impact on the participants.

WHEREAS, the Board of Directors believe that athletic participation is a privilege and not a right.

WHEREAS, the Board of Directors believe that consistent applications of the rules is very important to the overall success of the educational program.

WHEREAS, the Board of Directors believe that it is important to support coaches and others who supervise athletic contests, but impress upon all those involved that winning the contest is not the most important outcome of the contest. Also, the Board wishes to impress upon those involved that, with the exception of varsity level participation, all other levels are for the expressed purpose of developing athletes no matter their skill level.

WHEREAS, the Board of Directors believe that coaches should be viewed no different than teachers in their role as educators and should be evaluated as such.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE Kiowa County School district RE-1 Board of Education THAT:

All the aforementioned language is the intent of the policy and rules set forth and it is the intention of the Board that those documents are the guiding influence in all future applications of sanctions or consequences.

ACTIVITY BY-LAWS

(Formerly called Training Rules – Applies to all extra-curricular events)

It is the overwhelming opinion of health educators and coaches and sponsors that students perform best when they follow intelligent rules, which include restrictions on tobacco, alcohol and/or drugs. Medical research clearly substantiates the fact that use of tobacco, alcohol and/or any mood modifying substances produces harmful effects on the human organism.

If you choose to participate in extracurricular activities, you must be willing to follow a simple set of rules that the school district believes is fair. (Policy JICDA, JK)

THE USE, POSSESSION OR DISTRIBUTION OF TOBACCO, ALCOHOL, AND/OR ANY ILLEGAL DRUGS WILL NOT BE TOLERATED BY KIOWA COUNTY SCHOOL DISTRICT RE-1 STUDENTS

Individual head coaches/activity sponsors are permitted to set up additional training rules on their respective sport/activity. Such rules shall not include tobacco, alcohol, drugs and/or any mood modifying substances. A copy of any additional rules must be on file in the Principal's office prior to the start of the sport/activity. Training rules will be in effect from the official beginning of fall sports, as determined by CHSAA, and the board of education, to the end of spring sports, as determined by CHSAA and the board of education.

Evidence of violations will only be accepted from first-hand accounts as witnessed by school personnel and/or law enforcement personnel.

Upon the Principal's or Athletic Director's receipt of an admission of violation by a student, a valid witness report, and/or issuance of an MIP ticket (an MIP conviction is not required), the following consequences shall take effect.

FIRST VIOLATION

Student will be suspended for the rest of that particular sport season, including playoff games. If less than ½ the regular season remains, the remaining suspension will be "served" in the next sport season participated in. This will carry over to the next school year if necessary.

Non athletic activity participants will be suspended from 50% (fifty percent) of the scheduled activities. If only one activity is scheduled, participant will miss the entire activity. This will include non-curricular activities. Non-curricular activities include, but are not limited to, the senior trip, the band ski trip, etc. If less than 50% of activities are left, the suspension will carryover to the next year.

If a student must serve part of the suspension in the next sport/activity season, they will be expected to attend all practices and remain a member of the team in good standing from the time of the violation/suspension until he/she becomes eligible.

SECOND VIOLATION

Student will be suspended from sport and/or activities for one calendar year from the date of the second offense for athletic and non-athletic and non-curricular events.

APPEALS

The student may appeal the decision for violation of tobacco, alcohol, and/or drug by-laws or other disciplinary actions to a committee if he/she can demonstrate to the Principal's satisfaction that his/her rights of due process have been violated. The committee shall consist of three people selected from the following: The Principal, the athletic director, and neutral coaches/sponsors. The appeals process is as follows:

1. A written appeal must be presented to the Athletic Director or Principal within five days of the ruling.
2. All parties (students, and the committee) shall have the privilege of representation. The students desire for legal representation shall be made in the written appeal statement and at their own expense, not at the expense of the school district.
3. The athletic committee will render its decision after hearing from all parties involved within five days, excluding Sundays, after the hearing. The decision will be given to the student's parent/guardian and the superintendent. (Policy JRA/JRC)

INSURANCE

The school district makes available insurance policies that cover extracurricular activities. There is also a separate football policy available. You should consult your insurance carrier as to the type of coverage that you currently have while participating in extracurricular activities. Parents are encouraged to purchase or have an insurance plan that covers their students while at school and during extracurricular activities. A parent/guardian **MUST** sign a waiver stating they have sufficient insurance or do not wish to purchase the insurance program made available by the school district. THE SCHOOL DISTRICT IS NOT RESPONSIBLE FOR MEDICAL BILLS OR OTHER COSTS OF INJURIES. (Policy JLA)

HIGH SCHOOL ELIGIBILITY

The eligibility rules for athletes, scholastically, are those established by the Colorado High School Activities Association and Eads High School:

1. An athlete must be enrolled in a minimum of seven (7) accredited course excluding an aide assignment.
2. A student will be deemed ineligible if on the weekly grade check they are failing one class and/or down in two.
3. A student will also be deemed ineligible if (s)he has been placed in either in or out of school suspension for a period of one week from the date of the offense. It is expected that team/organization
4. Members will willingly hold themselves to a higher level of expectations and standards as they are very visible representatives of Eads High School and should at all times be positive role models.
5. An athlete must be in good standing with the school. Friday School may be assigned due to academic challenges.

The sports physical education class is not considered a solid course. Teacher's Aide/Office Aide is considered a solid course.

Teachers' weekly eligibility reports are due in the office by 10:00 a.m. on Monday. The list will be posted by 1:30 p.m. on Monday. The list becomes final/effective at 1:30 p.m. on Tuesday. An ineligible student remains so until the following Tuesday.

If a student fails to pass five or more solids during a semester they will become ineligible for a period of time set by the CHSAA. (Policy JJJ-R)

HIGH SCHOOL VARSITY LETTER REQUIREMENTS GENERAL

Any student who is suspended through the end of a sport season will not letter. If a senior has participated in a sport for the previous three years, they will receive a varsity letter upon the completion of their senior season. An injured athlete may be awarded a varsity letter if it is apparent to the coach that they would have earned the letter if not for the injury. Lettering policy will be at the coaches discretion and/or the following requirements. The Head Coach will be responsible for providing the requirements for lettering in writing to all athletes at the beginning of each season.

SPECIFIC SPORTS (where the athlete completed the season in good standing)
BASEBALL – Play in 50% of the varsity innings during the season.
BASKETBALL – Play in 50% of the varsity quarters in the regularly scheduled games.
CHEERLEADING – Participate in 80% of the regularly scheduled games for the varsity teams.
GOLF – Play in 50% of the regularly scheduled varsity golf tournaments.
FOOTBALL – Play in 50% of the varsity quarters in the regularly scheduled games.
TRACK – Score a total of 20 points in scheduled meets.
VOLLEYBALL – 50% of regularly scheduled games
WRESTLING – Score ten varsity points during the regular season.
MANAGER AWARD – meet the requirements of the coach for a manager in each respective sport.

SPORTS

The Athletic Teams representing Eads High School are known as the Eagles. Eads is a member of the Hi-Plains League, and the Arkansas Valley Football Conference, which are both members of the Colorado High School Activities Association. We take part in the following sports: football, basketball, wrestling, track, golf, baseball and volleyball.

An athlete who displays action not becoming an athlete representing Eads school may be expelled from competition for the remaining part of that particular season in progress. Policy JICDA)

Upon entering the following season, he will be on probation. If a second offense occurs, he will be suspended until the beginning of the sports season in the fall.

SPECTATOR SPORTSMANSHIP

To all Eagles as well as visiting opponents: We would like to honor the high standards of the Eads High Eagles sportsmanship code. Sportsmanship refers to the conduct of the spectators as well as the athletes. The following rules should apply at home or away:

1. Consider all opponents and officials as guests of the school and show them proper courtesy.
2. No spectator should "boo" a player or an official.
3. Accept all decisions of officials without an unbecoming display of emotions.
4. Respect and applaud good sportsmanship on the opponent's team, as well as your team.
5. Keep quiet when your shouts and cheering might disturb a player when attempting a free throw.
6. Cooperate with cheerleaders enthusiastically.
7. Keep off the playing court or field at all times.
8. Learn and respect the rules of the game.
9. Win without boasting and lose without excuse.
10. Represent your school well and above reproach. (Policy JICDA/KFA)

ACCESS TO RECORDS BY PARENT/GUARDIAN

Policy JRA/JRC

A parent/guardian and any student 18 years old or older, has the right to inspect and review the student's education files. If a student is 18 years or older, the parent or guardian may not inspect or review the student records without written permission from the student. However, if an eligible student is a dependent for income tax purposes, parents/guardians are entitled along with the student to access to student educational records.

A written request to see the files must be made by the parent or eligible student. The Principal, upon receipt of the written request shall provide access to inspect and review the records and set a date and time for such inspection and review. In no case will the date set be more than three working days after the request has been made. The parent or eligible student shall examine the student's records in the presence of the Principal and/or the school counselor.

The school district may disclose directory information without written consent of the parent or eligible student. The parent or eligible student has the right to refuse to permit the designation of any or all of the categories of directory information if such refusal is received in writing in the office of the Principal.

Directory information which may be released may include the student's name, date and place of birth, participation in recognized activities and sports, weight and height, dates of attendance, degrees and awards received and other similar information. Student telephone numbers and addresses will not be disclosed by Colorado law.

EQUAL EDUCATIONAL OPPORTUNITIES

Adopted 4/12/83 JB

Every student of this school district shall have equal educational opportunities regardless of race, color, creed, sex, national origin or handicap.

Further, no student shall on the basis of sex be excluded from participating in, be denied the benefits of, or be subject to discrimination under any educational program or activity conducted by the district.

More specifically, as prescribed by legal requirements, the school district will treat its students without discrimination on the basis of sex as this pertains to access to and participation in course offerings, athletics, counseling, employment assistance and extracurricular activities.

LEGAL REF.:

Civil Rights Act of 1964, as amended in 1972

Title VI

Title VII, Executive Order 11246, 1965 as amended by Executive Order 11375

Education Amendments of 1972

Title IX (P. L. 92-318) 45 CFR, Parts 81, 86

(FEDERAL REGISTER June 4, 1975; August 11, 1975)

Section 504 of the Rehabilitation Act of 1973

CROSS REF.: ACA* Nondiscrimination on the Basis of Sex

SPECIAL EDUCATION

Special Education is that branch of professional education that concerns itself with the student who has individual needs beyond those normally accommodated in the regular classroom.

SPEECH CORRECTION PROGRAM

The public school speech therapy program is one of support to a student whose basic educational program is implemented in the classroom

The speech therapist screens and enrolls students from kindergarten through high school. The number of students enrolled in the program and the number of times they are seen weekly depends upon the severity of the presenting problems.

PREGNANT/MARRIED STUDENTS

The marriage or pregnancy of a student shall not affect the right of students to receive a public education, nor their privileges as students of the district, nor their opportunities to take part in any extracurricular activities or honors offered by the school. However, in such cases, the following shall apply:

1. Students who become married shall report this to the school Principal within one week after the marriage. If the marriage has taken place during the summer or during vacation periods, the Principal must be notified within one week after the student returns to school. Girls that become pregnant and wish to remain in school, will be permitted to do so with the approval of their physician. The physician shall state whether or not attendance and full participation in the regular school program is medically advisable. If continued attendance is not advised by the physician, the Principal is authorized to make special arrangements for the instruction of the student and to provide an educational program designed to meet her special needs.

All married students or non-married pregnant students must abide by the school's rules regulations just as all other students. (Policy JIE/JIG)

TITLE IX

Title IX of the Education Amendments of 1972 mandates equal educational opportunity for all students. School districts may not discriminate against students, or employees, on the basis of sex, in any educational programs, activity or employment. The Title IX coordinator for Kiowa Co. School District RE-1 is the Principal of the school and may be contacted at the school office. Information regarding the filing of a complaint may be obtained from the Principal. Complaints of sex discrimination may also be filed with the U. S. Department of Education, Office for Civil Rights, 1244 Speer Blvd. Suite 310, Denver, CO 80204. The telephone number is 303-844-5695.

SECTION 504 OF THE REHABILITATION ACT OF 1973

Any qualified individual with handicaps in the United States shall not, solely by reason of his or her handicap, as defined in section 706(8) of this title, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Assistance or under any program or activity conducted by this School District.

HEARINGS ON ADMINISTRATIVE RULINGS AND BOARD POLICIES

Parents, students, and staff are encouraged to become familiar with school policies and regulations. If a question arises, a request for clarification or interpretation should be submitted to the administration.

The Kiowa County Re-1 School District believes that attempts to resolve questions or problems should begin at the lowest possible level. Because of this belief, if an individual or group wishes to request a variance from or an exception to a policy, regulation, or ruling, the following steps should be followed:

1. Submit the request in writing to the teacher, sponsor, or administrator directly involved. Forms are available in the Principal's office.
2. Receive a written response from the individual to whom the request is first made.
3. If the issue is not resolved then a request can be made to the supervisor who is in charge of the initial school district person involved. (H.S. Principal or Superintendent)
4. Receive a written response from the supervisor in step 3.
5. If the question has not been resolved by following the preceding steps, a request can be made to the superintendent or the board of education depending on who the supervisor was in step 3. (Policy GBM-R/JK-R/CHB)

GRIEVANCE PROCEDURE FOR FAMILY RIGHTS AND PRIVACY ACT

The parents or guardian and the student himself, on attaining the age of 18, have a right to review the student's records during reasonable business hours.

They may challenge any records that they believe should not be in the student's records by submitting the challenge to the school Principal in writing.

In the event that the request to delete information from the records is denied by the Principal, the parent shall have the right to appear before a Record Review Committee. Such committee shall be comprised of the school board.

In the event of an adverse ruling from the committee, the (student) (parent) shall have the right to forward the request along with the committee's view to the U.S. Office of Civil Rights. (Policy JRA/JRC)

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